

BAINBRIDGE ISLAND SADDLE CLUB

Board Meeting **Minutes**

May 16<sup>th</sup> 2023, at 6:30pm

Zoom Only

Attendees: Melissa Davis, Kylee Stanton-Hicks, Alexandra Cuellar, Alex Mackin, Gus Pena, Soomie Anh, Meghan Lawson, David Dun, Gigi Kramer, Helena Janof

1. Call to Order and Welcome
2. Review and Approval of April Meeting Minutes – Board approved.
3. Review and Approval of April Financials – Board Approved
4. Use of driveway from next door neighbor
  - a. Membership Issue
    - i. Resolved, los boarders have become members.
  - b. Adverse Possession Issue – research doesn't show this as a risk. Would need professional to make this distinction.
  - c. Easement as it stands – reviewed the easement that was legally reported during the property sale. Gives BISC access to our property across Far Echo Farms property.
  - d. Recommendation for recording easement: Written note sale addendum is not an official easement. Recommendation to get an official easement for los access across BISC property with road maintenance agreement. **Max** is meeting with Juliet and Phil.
  - e. Need a sign at ingress that is visible when crossing from los onto BISC property.
5. Property Tax –
  - a. David found a DOR property tax exemption for non-profits. Social services organization that benefits or enriches community. This would eliminate our \$6,000+ per year property tax. Only risk would be if we sold the property we would owe 3 years of back taxes.
  - b. Board voted unanimously to have David move forward with submitting the application. **David** will get tax information from Kylee.
6. Bathrooms – Rotary Grant Update
  - a. New quotes for construction – Amy met with a plumber and received another quote of \$4,045 for the plumbing. BISC would provide the toilets and sinks.
  - b. Matching Grant – We were giving a matching grant of \$7500 for the bathroom project.
  - c. Setting up fundraising? **Meghan** to meet with **Kylee** on setting up PayPal giving fund. **Meghan** to look at QR code set up.
7. Emergency Medical Supplies

- a. We need a first aid kit at the club. **Gus** to take on. Ideally donated items. Will look for an AED to see if we can get one donated.
8. Jr. Board Update
  - a. Helena shared update from Jr. Board meeting. Highlights: Movie night this summer at the club. Adding a fun class to the Hunter/Jumper shows and themes for shows.
  - b. Gigi presented on Manzanita Park work parties, first one this Saturday. She is working with the park on a plan to clean up the cross-country jumps. **Melissa** will provide Gigi with Pony Club contact as they have expressed interest in the cross-country course for schooling.
  - c. Social media – **Melissa and Meghan** will give access to social media accounts so Jr. Board can post.
9. Membership Update
  - a. 93 active members. 202 overdue memberships.
  - b. Idea to split up list of overdue members and organize calling campaign from board members.
10. Round Pen Update
  - a. New round pen panels will run \$5500, there are used ones out there, but they sell quick. Still need to confirm location and full cost including dirt work. **Meghan** to get numbers.
  - b. Are we adding this to the 2023 budget?
  - c. Feedback that not having an area to lunge is keeping some from attending the shows.
11. Injury at show over the weekend
  - a. Jr. rider was injured while showing, fell into jump and injured leg. Injury report was filled out and signed. Parent refused 911.
  - b. Do we need onsite volunteer physicians like other sporting events have? Dressage show plans to have BI Paramedics on site. Offered same for Hunter/Jumper shows, needs to be organized. **Meghan** to provide estimated attendance number to BI Paramedics.
  - c. Incident Plan –
    - i. Incident report needs to be revised. Does not include liability waiver confirmation or recording that someone refused 911. **Alex C** to contact insurance company to get recommendations for updating incident report.
    - ii. Liability waiver – do we have one on file for the injured rider? Does our current registration capture liability waivers for show participants. Does our current membership sign up capture liability waivers? Do we need to add Docusign to the website? **Meghan** to reach out to Jackie