

BAINBRIDGE ISLAND SADDLE CLUB  
Board Meeting **Minutes**  
November 15, 2022 at 6:30pm  
Zoom

1. Call to Order and Welcome
2. Ground Rules for Communication – reviewed by board
3. Review and Approval of October Meeting Minutes
4. Financials
  - a. Review and Approval – August/September/October Financials – Approved
5. Committees – Check in and Update
  - a. Year End Awards Banquet
    - i. Great turnout and successful fundraiser. Many volunteers that made it happen!
    - ii. Total raised; \$9,350 one donor donated over \$7,000 of that.
    - iii. PayPal, not a good option as we still have \$500 outstanding and have to continue to invoice to get people to pay it. Going forward should push donations through One Call for All as it puts us in pool for cut of general donations. **Need a fundraising committee chair next year.**
    - iv. Provide Melissa with list of volunteers so she can send Thank You cards – **Amy**
    - v. Provide Melissa with list of donors for Thank You cards – **Kylee**
    - vi. Fundraising – Kylee checked in with One Call for All, we are good there. Signed us up for Kitsap Great Give. Tara is MIA, she was our fundraising chair.
  - b. Grounds – Trees and Wetland
    - i. Critical Areas Report – Amy reported that the quote was only good for 30 days. Starting the process over again. Will most likely hear back from them after the holidays.
  - c. Bathroom Repairs – Melissa
    - i. Found out about a Rotary Grant for capital improvements from Soomie, Melissa applied for it. Grant is up to \$15k and was due today (11/15). Quote included new toilets, wall repair, insulation, new sinks, hot water for washing hands and doors on the stalls in the women's bathroom. Total quote \$22k+. Will be a few months before we hear back from Rotary.

- ii. Amy recommended we consider making the men's room ADA compatible which might help with funding.
- d. Online Store – Alex
- i. Inventory was put online to make it easy to sell at the horse shows. Most people did not have cash or check and wanted to purchase via credit care.
  - ii. Alex would like to set up a Jr. program next year with Junior members of the board. This is a good fit for that program – Kathy mentioned it was the kind of thing where the kids could set up a table at each show/event.
  - iii. Kylee suggested that we copy what Lake Washington Saddle Club has done for online sales, managed by a 3<sup>rd</sup> party and anyone purchasing can have merchandise shipped directly to them. This takes us out of having to carry a lot of inventory and handles the logistics of sales outside our local area. Alex didn't want to take on the complication of setting up the third-party vendor.
  - iv. After the board meeting Alex opted to not take on merchandise. It now needs a committee chair.

## 6. Treasurer Role

- a. Potential candidates – Max not at the meeting, he had a potential candidate. **Kylee** will get the list of duties to Meghan.

## 7. New Business

- a. Tractor Warranty – Kylee – John Deere is offering an extended warranty on the tractor. We currently don't have a maintenance plan for it. Tractor has ~ 30 hours on it and has not been serviced. Board decided to not move forward with warranty but will look into maintenance/service plan. **Amy to report** back with the one they are using for tractor at home.
- b. Nominees for Board Members – Melissa
  - i. Names so far are David Dunn, Alex Mackin, Gus Pena. **Melissa** will reach out and confirm they are good with the nomination. Kathy suggested making sure each understands the commitment as we went through this year with several committees without board members heading them up.
  - ii. Will need to hold an online vote in order to stay true to the bylaws. **Melissa set up.**
- c. Committees for next year – would like to add Non-Profit committee to focus on making sure we are doing all the things needed to keep our non-profit status.

- d. Membership – Kylee has processed several new memberships. We don't do anything to welcome out new members. Can we send an automated email with things they need to know?
- e. December meeting – Board decided to skip the December meeting as it is close to the holidays. Next meeting is January 17<sup>th</sup>.